



# Short-Term Rental License Property Requirement Checklist

- All decks, deck guardrails and stair handrails are firmly attached and capable of supporting imposed loads and free of defects.
- Each sleeping room is provided with an egress window or door to the outside that provides a clear opening of 720 square inches, is in good working order and not higher than 44" from the finish to the windowsill.
- Guest Guidebook is available in an obvious place
- All bathroom outlets are Ground Fault Circuit Interrupter (GFCI) protected.
- Heating system is in sound working order and vented properly.
- Building Permits and final approvals have been received for any work performed
- Smoke detectors are installed in the corridor leading to each bedroom and also in each bedroom. If a level in the structure has no bedroom, a smoke detector is installed on that level.
- Carbon Monoxide detectors are installed within 15 feet of sleeping areas, within 20' of fuel fired appliances (including wood/gas fireplaces) and within 10' of the doorway of an attached garage.
- Fire extinguishers (ICC Rated) are located within thirty feet of the kitchen, on each level and in the garage, and are 5 lb. 3A40BC specification.
- There are no portable space heaters in the structure or on decks.
- There are no outdoor fire facilities
- The street address, permit number, property contact information is posted conspicuously in the interior of the property
- Defensible space is required based on Colorado State University (CSU) manual 6.302

*Please Note: These are the minimum requirements and any additional requirement established by the Building Department must be met before the issuance of a Short-Term Rental License.*